

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

April 11, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder, Commissioner Henry Heimuller and Commissioner Tardif.

Commissioner Magruder called the meeting to order.

PUBLIC HEALTH ADVISORY COUNCIL & PUBLIC HEALTH OFFICER:

Both items were pulled and carried over.

LDS ORGANIZATION:

Todd Dugdale and Jean Ripa were present for discussion. Jean reminded the Board that they had requested the opportunity to discuss, with Todd Dugdale's retirement, whether there was any opportunity through organizational change for more efficiencies.

Jean Ripa noted that some larger entities create a much larger department, headed by an administrator, which oversees land and road issues. She wasn't sure whether that would be cost effective at the County given the need to have higher paid managers who are hands on with the management of individual areas. Discussion followed on the possibilities. The Board indicated that they would like to see a group with Todd, Jean, Mike Russell, Mike Paul, and Casey Garrett meet to discuss the possibilities and come back to the Board for further discussion.

REQUEST FOR NEW BUILDING INSPECTOR II POSITION:

While present, Todd Dugdale reviewed the Board Communication and Personnel Cost Form with the Board on a request for authorization to fill a new Building Inspector II position. Todd cited increases in building permit activity and the need for a blend of the required inspection certification among inspection staff as reasons for the new position. It was noted that the position is contained in the FY19 balanced budget proposal. He also noted that the costs for the new position have been included in the building fee cost study currently under way. This will mean that the new building fee recommendations from the study should result in the County receiving in fees an amount necessary to cover the cost of the new position. After some discussion, ***Commissioner Heimuller moved and Commissioner Tardif seconded to authorize Todd Dugdale to fill the new Building Inspector position with a hiring date on or after May 1, 2018. The motion carried unanimously.***

FEEDBACK ON EVALUATION PROCESS:

This matter was pulled and held over.

PURCHASE OF USED GRADALL:

Mike Russell, Public Works Director, informed the Board about a used Gradall the Road Department wishes to purchase. He is here to ask approval to proceed with the procurement process.

Commissioner Magruder asked about what functions the machine performs. Mike explained that it performs excavation similar to a traditional excavator, but is designed specifically for ditch cleaning and roadside excavation work, as it has an articulating bucket. Commissioner Tardif asked what the benefit of this machine is over a traditional excavator. Commissioner Heimuller explained that it is a more efficient machine because it can be driven on roads to reach job sites as opposed to an excavator that needs to be trailered to each site.

Commissioner Magruder asked if the machine would be compatible with the attachments the department currently has. Mike stated it would accommodate the current attachments.

Mike noted that the machine has a new engine. Commissioner Heimuller felt that was a serious red flag for him. Mike agreed and said that it is a risk and that is why the Department sent an operator to go see the machine and verify its condition. Upon this inspection, Mike said it was determined that machine is in really good condition and would meet our needs.

Mike asked to work with County Counsel to draft a purchase agreement that will be placed on a future consent agenda for the Board's approval. The Board gave Mike their consent to proceed.

REQUEST FOR FULL TIME POSITION IN JUSTICE COURT:

Justice Court Judge Diana Taylor came before the Board to request D'lisa Watt be moved to permanent full time. She explained the need for this full time position and, after discussion, there was Board consensus to have D'lisa Watt continue on a full time basis for another 6 months. The budget will be reviewed in October to determine if she can continue her full time position.

OUT OF STATE TRAVEL:

The Board received 2 requests from the Adult Corrections Department for out of state travel for Justin Hecht and Ken Border in May 2018. After review, ***Commissioner Tardif moved and Commissioner Heimuller seconded to approve the out of state travel requests as presented. The motion carried unanimously.***

COMMITTEE APPOINTMENTS:

Rosemary Clement is asking if she will be appointed to the LEPC committee and, if so, when. The Board asked that Steve Pegram make a recommendation to the Board before approving this appointment.

Larry Weaver submitted his application for the JOCAC committee. There was Board consensus to have his appointment added to the next consent agenda.

Ambulance Service Advisory Committee. This committee still has no active members. Jan noted that she has contacted Steve Pegram to get this taken care of asap.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 11th day of April, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

By: _____
Henry Heimuller, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator

By: _____
Alex Tardif, Commissioner